Sammilani Bhavan

30/1, Ichapur Road, Howrah 711101.

Memo no: 1381 / 006 /HZP Dated: 04 / 11 / 2026

NOTICE

Sealed Quotations are hereby invited from the reputed and bonafide agencies /printers/ suppliers for printing & supplying of Executive Big size Diary-2027.The quotationers may see the sample of Diary and its papers from the Office Superintendent of this Parishad to ascertain the quality of the above mentioned Diaries to be supplied. Diary should be made with good quality papers which are to be approved by the Zilla Parishad Authority prior to supply. Additional 24 pages (Approx) containing different types of information will have to be printed and also be included in the aforesaid Diary. Any printing mistake in the Diary will attract rejection of supplied item. **Only one copy of Diary will be accepted as sample copy & total cost of Diaries not to be exceeded Rs. 1(One) lakh.**

The quotations are to be dropped in the tender box lying in the chamber of Secretary, Howrah Zilla Parishad.

The details are as follows:

SL.No	Details of works	Quantity	Rate per item
01	**Printing of Executive Big Size Diary-2027** **Specification** 01 Paper : 80 GSM . 02 Size : (24 X 19) c.m. 03. Quantity : 400 pieces.	400 pieces	

SCHEDULE OF IMPORTANT DATES

P A R T I C U L A R	DATE & TIME
Date of issue of NIQ	04/11/2026
Quotations submission start date & time	04/11/2026
Quotations submission last date & time	20 /11/2026 at 2.00 P.M
Date & time of opening NIQ in the office of A.E.O, H.Z.P	20 /11/2026 at 3.00 P.M

Conditions : 1. The rates, quoted by the agencies, should be inclusive of all taxes and delivery charges up to this Office.G.S.T,I.T,P.Tax etc.clearance certificate is also to be submitted with the quotation.

2. All items should be made with good quality papers.Binding should also be of goodquality.
3. The authority of Howrah Zilla Parishad reserves the right to accept or reject any or all the quotations without showing any reason whatsoever.

Secretary
Howrah Zilla Parishad

C/os/Dairy Order

Memo 1381/1 /(6)/006 /HZP Dated: 04 / 11 /2026

Copy forwarded for kind information and wide publicity to:-

1. DICO, Howrah
2. N.D.C., Howrah.
3. O.S, HZP.
3. DIA, HZP to publish the notice in the website of Howrah Zilla Parishad.
4. CA to District Magistrate, Howrah.
5. CA to ADM General/Development/Panchayat/LR,Howrah
6. Notice Board.

Secretary
Howrah Zilla Parishad