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"ANANDADHARA – Howrah District Office"
District Mission Management Unit
District Rural Development Cell, Howrah Zilla Parishad

1st Floor Old Collector Building, 1/2, Mahatma Gandhi Road, Howrah - 711101

NIT No. 2176 /DRDC-HZP/X-25

Dated: 26/11/25

NOTICE INVITING TENDER

NIT NO:- 01 of 2025-26

For and on behalf of the Addl District Mission Director, District Mission Management Unit and Project Director District Rural Development Cell, Howrah invites sealed **Item Rate tender(unit price) for the following work. Resourceful and Bona fide Travel Agencies/Firms** who satisfies the terms and conditions of NIT may submit their bids. The intending bidders must have completed at least one work of similar nature in a single contract not less than the value of Rs. **40000/-** (Rupees Forty Thousand only) within last 5 (five) years from the date of NIT.

The Tender can also be viewed in our website <http://howrahzilaparishad.in> & <http://howrah.gov.in>

SI No	Nature of Work	Rate for 10 hrs. (in Rs).	Rate for 100 Km.(in Rs)	Earnest Money	Completion time
1	Hiring of 7 Maxi Cabs (Non Air Conditions with seven seater) with Engine Capacity more than 2000CC (Preferably TATA SUMO) for 21 st KOLKATA SARAS, 2025 which will be held at New Town Mela Ground, Kolkata for the period from 19 th December 2025 to 5 th January 2026. The rate to be quoted in per 10 hour basis and per 100 km basis.			Nil	19/12/2025 to 05/01/2026

DETAILS OF THE WORKS

- Bidders should quote the rate without GST.
- The vehicle will be placed against the Work Order issued by this Office according to the terms & conditions of the NIT
- The approved lowest quotation shall be bound to supply the vehicle as per accepted rate offered by them as per terms & conditions, otherwise the order would be treated as cancelled and the supplier will be blacklisted by the authority in future

1. Pre-Qualification / Technical criteria for participation in tender:-

- a) Certificates
- b) Experience/Credential
- c) The Company/agency/MSME should have a permanent office at Howrah District.

If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder will be out rightly rejected at any stage without any prejudice.

a) Certificates:-

- i) A signed copy of the Tender Notice, a declaration and a check-list to be signed and uploaded by the participating bidder.
- ii) Scanned copy of valid up to date Professional Tax receipt Challan
- iii) GST as per latest Govt. order
- iv) PAN card issued by Income Tax Department
- v) Valid I.T.R. (Income tax return) for the latest three consecutive years (2022-23), (2023-24) & (2024-25). To be submitted.
- vi) Latest 3yrs. audited balance sheet including P & L account statements (2022-23), (2023-24) & (2024-25).to be submitted
- vii) Credentials having similar nature of works, Work Order, SOQ and payment certificate of the said work to be submitted.

A partnership firm will have to furnish the registered partnership deed and a company will have to furnish the Article of Association and Memorandum.

Supply Orders and / or Payment Certificates shall not be accepted as Credential. Completion Certificate will be accepted as Credential.

b) Experience / Credential:-

The intending bidders must have completed at least one work of similar nature in a single contract not less than the value of Rs. **40000/-**(Rupees Forty Thousand only)in single contracts within last 5 (five) years from the date of NIT.

Payment certificate will not be treated as credential.

NOTE:-

- A prospective bidder shall be allowed to participate in the particular Job either in the capacity of individual or as a partner of a firm. If found to have applied severally for a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- **No Mobilization Advance and Secured Advance will be allowed.**
- **There will be no provision of Arbitration.** Settlement of Dispute (refer to Clause no.25 of Form 2911)
- **No CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.
- In case there is any objection regarding prequalifying of an agency, that should be lodged to the Tender Selection Committee, Addl District Mission Director within 48 (forty eight) hours (working days) from the date and time of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Selection Committee.

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- The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees up to two decimal places.
- Under no circumstances Escalation in prices will be entertained.
- The Employer requires the bidders / Contractors to strictly observe the laws against fraud and corruption in force in India, namely, Prevention of Corruption Act, 1988.
- There will be no price preference to any bidder.
- Any bill (running account/final) payment of proposed work/supply may be made to Agency as per availability of fund.
- Time allowed for completion of work will be measured from the date of issue of work order
- If any erroneous printing found after agreement or any time in the BOQ (Bill of Quantity) Quantity or Rate, the Tender Inviting authority reserve the rights to correct the same as per approved original estimate..
- Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
 - (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements; and / or record of submission of any fals/fakedocument(s).
 - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, litigation history, or financial failures etc.
 - (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
- The successful bidder shall have to abide by all the labour related and other rules , regulations and laws of the land and the Tender Inviting Authority in no way shall be held responsible for financial or any other consequences arising out of non his non compliance of the same.

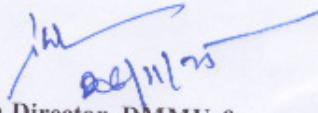
2. Submission of Bids:-

- (i) Tender paper is to be addressed to the “Addl. District Mission Director, DMMU & Project Director, DRD Cell, Howrah Zilla Parishad” and submit at the Tender box at the office of the undersigned.
- (ii) Tender must be sealed and superscribed in capital letter “**Tender FOR SUPPLY OF VEHICLE FOR KOLKATA SARAS 2025**”. The name & address of the Tender should be indicated on the cover containing quoted Rate.
- (iii) Bidder must sign on each page of Tender paper.
- (iv) Vehicle must be of current model & all the papers should be updated.
- (V) Drivers should have proper license & Good manners

The Authority reserves the right to reject the lowest tender/ all the tenders without assigning any reason whatsoever.

List of Important Dates of Bids:-

Sl. No.	Particulars		Date	Time
1	Date of Issue of Notice Inviting Bid		28/11/2025	17:00 Hrs.
2	Period and time for download of Bidding	From	28/11/2025	17:30 Hrs.
		To	08/12/2025	17:30 Hrs.
3	Last Date of Submission of Tender		08/12/2025	17:30 Hrs.
4	Time and Date for opening Technical Bid/Bids		09/12/2025	01:00 Hrs.
5	Time and Date of Opening Financial Bids	After evaluation of Technical Bids		
6	Place of Opening Bids	Office of Addl District Mission Director, Howrah		
7	Officer Inviting Bids	Addl District Mission Director, DMMU & Project Director ,DRDC,Howrah		

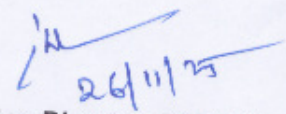

 Addl. District Mission Director, DMMU &
 Project Director, DRDC Cell Howrah

Memo No. 2176 /2/1(13)/DRDC-HZP/ X-15

Dated: 26.11.25

Copy forwarded for information and wide publicity to –

1. The Addl. District Magistrate (P), Howrah & Addl. Executive Officer, Howrah Zilla Parishad. with a request to upload in the website of Zilla Parishad.
2. The Regional Transport Officer, Howrah with a request for wider circulation of the NIT
3. The District Informatics Officer, Howrah – He is requested to publish the Tender in Official website of Howrah District (Soft copy send by e_mail)
4. The Office Notice Board.


 Addl. District Mission Director, DMMU &
 Project Director, DRD Cell, Howrah Zilla Parishad.